

**Nurturing Of
Abilities, Helping
Students Achieve
Regarding
Kindergarten
Program Readiness,
Emphasizing
Scriptural Curriculum
in Honor Of
Our Lord**

**923 South Main Street
Lapeer, Michigan 48446
810.664.2846
naps@cbcl.org**

*"Jesus said,
'Let the little children
come to Me, and do not hinder
them, for the kingdom of heaven
belongs to such as these.'"*
Matthew 19:14

**NOAH'S
ARK
PRESCHOOL**



2014-2015

Established in 1971

VISION STATEMENT:

Noah's Ark Preschool will serve, partner, support, encourage, and assist children and families in their education and spiritual growth, as we all endeavor to become like Jesus.

PHILOSOPHY:

Our philosophy is to encourage the development of the whole child. We provide a safe, well-supervised program which focuses on developmental growth in each of the following areas:

- Physical - including both large and small muscles,
- Social and communication skills,
- Emotional - including positive self-concept,
- Intellectual - following school requirements,
- Spiritual - using a Bible-based curriculum.

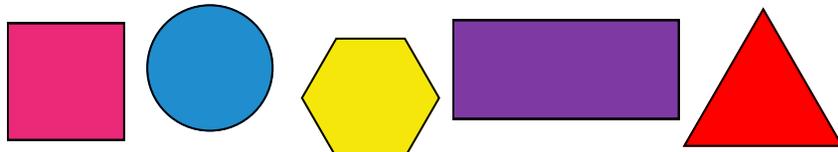
BOARD MEMBERS:

Regina Fuson
Barb Husted
Brian Johnson
Judy Mathews
Jane Wildey

STAFF:

Debra Reynolds: Director/Teacher
Pegg Patten: Assistant Teacher

**Noah's Ark Preschool is owned and operated
by Calvary Bible Church, Lapeer, Michigan.**



We are planning a
fantastic year at

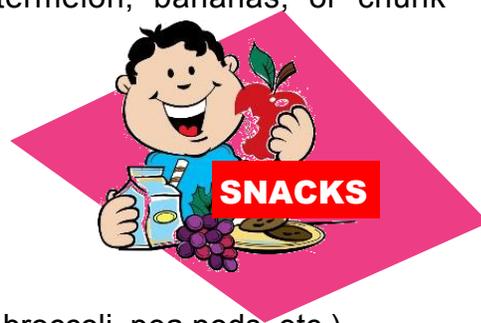


SNACKS:

A snack calendar will be provided for you. On your child's day, please provide food and drink for their entire class. The number of treats needed will be listed. Children enjoy sharing from home.

Some suggestions for snacks:

- Fruit (washed and cut up by an adult) such as apples, pears, cantaloupe, watermelon, bananas, or chunk pineapple
- Raisins
- Unsweetened cereal
- Popcorn
- Pretzels
- Graham crackers
- Peanut butter on celery
- Cheese and crackers
- Veggies (carrots, celery, broccoli, pea pods, etc.)
- Finger Jell-O
- Granola bars
- Milk
- Real fruit or vegetable juices



We ask that you avoid sugary snacks since we like to encourage healthy snacking.

BIRTHDAY PARTIES:



The children love having their own birthday party, and we will be happy to celebrate.

See the above list for suggested snacks or you may bring in something special for the celebration.

NOAH'S ARK PRESCHOOL

2014-2015 Student Handbook

WELCOME STATEMENT:

Welcome to Noah's Ark Preschool, which for 43 years has been providing an excellent kindergarten readiness program for 3- and 4-year-olds. Our program features academics, arts and crafts, physical activity, and foreign language in a safe, nurturing, Bible-centered environment. We look forward to having you join us.



SCHOOL CALENDAR:

FIRST SEMESTER:

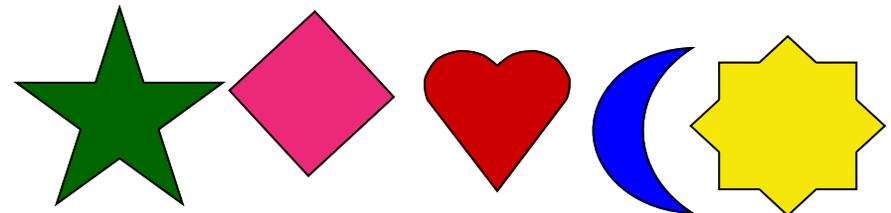
September 2, 2014
Nov. 25-Nov. 27, 2014
December 18, 2014

First Day of School
No School—Thanksgiving
Last Day of School

SECOND SEMESTER:

January 6, 2015
April 7-9, 2015
April 14, 2015
May 7, 2015
May 9, 2015

First Day of School
Spring Break
School Resumes
Last Day of School
Graduation & Promotion



ADMISSION POLICY:

Children ages three to five years are eligible for admission, provided they are toilet-trained.

To start in the fall semester, children must be three years of age by October 1. To start in the winter semester, a child must have their third birthday by March 1.

Children who turn three between October 1 and March 1 will be re-entered in the three-year-old class the following fall for a full year. There will be no mid-year promotions.

Registration forms, emergency notification cards, and immunizations **MUST** be completed prior to your child's attendance in the program.

CLASS TIME:

3-year-olds: Tuesday, Wednesday, Thursday
9:00 AM to 11:30 AM

4-year-olds: Tuesday, Wednesday, Thursday
12:30 PM to 3:30 PM

FEES AND PAYMENT:

The cost is \$390 per semester for 3-year-olds and \$525 per semester for 4-year-olds.

\$50 is due at the time of registration.

Note: If tuition is paid in full on or before the first week of class, a \$10 discount will be granted.

Monthly payments may be made; they are due at the first of every month.

There are additional discounts for families with two or more children enrolled at NAPS.

DRIVEWAY PARKING:

By order of the Fire Marshall, we must keep the two traffic lanes clear for emergency vehicles. Please park in the parking lot and walk your student to and from the preschool. When leaving the school, use the north driveway.

ATTENDANCE:

We request that parents bring their child as close to the exact starting time as possible, and that they pick up their child promptly after the school session ends.

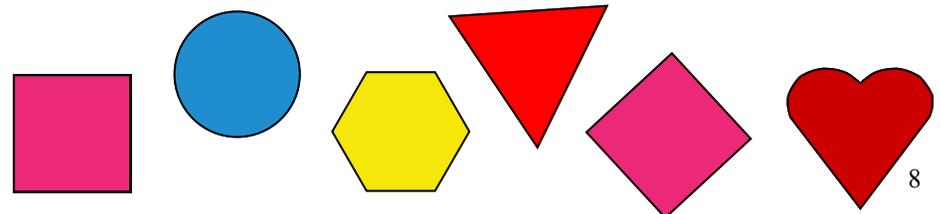
Please keep goodbyes brief, as your children will sense that you are waiting to see if they cry, and they will try not to disappoint you!

We ask that you personally escort your child inside the building. If they are late, please bring them to class. Please park your car in the parking lot, and then wait with your child in the lobby until our bell rings. Please teach your child to hang their outside garments by the entryway door, and then be sure your child gets into our room.

Please make a restroom stop before school.

LATE PICK-UP POLICY:

It is imperative that you be on time when picking up your child after class. If you are more than fifteen minutes late picking up your child, you will be charged \$5.00 for each fifteen minutes you are late. Thank you for being prompt!



HEALTH POLICY:

The objective of our health policy is to maintain, protect, and improve the health of all children and to reduce the risk of spreading disease and childhood illnesses.

Parents of enrolled children will be notified by a staff member when their child:

- Has been exposed to a communicable disease either diagnosed and/or suspected. Notification will be posted at the entrance of the preschool.
- Is ill or injured. You will be notified by telephone, and the child should be picked up as soon as possible.

ILLNESS ABSENCE:

Please call when your child is absent and inform us of the reason. Food and other allergies must be reported to the teacher.

HEALTH FORM:

As required by the State of Michigan, the green health form must be filled out front and back. A physician fills out the back and signs the form. Please fill out both sides of the half-page white form. Health insurance number is required.



IMMUNIZATIONS:

Because we are responsible to the Health Department, we must insist that your child's immunizations be up to date. Immunization records are due by the first day of school. Please advise teachers of any immunizations given during the school year.

CLOTHING:

Since we regard physical development and coordination to be of utmost importance in preschool children, we will at times be crawling on the floor, painting, playing in the sand box, and going to the gym. We urge you to send your child in practical clothing, which includes no slippery shoes.

We also strive for independence and self help, so please send your child in clothing that can be managed at bathroom time without teacher's assistance. **SPECIAL NOTE:** Each child must be potty trained and able to take care of himself in the bathroom. This includes belts, zippers, buttons, etc.

Finally, we ask that you mark your child's boots, coats, etc, with his/her name. This will help us to send the correct articles home with the appropriate owner.

Please bring the following items in case your child has an accident:

1. Underwear
2. Socks
3. Shirt
4. Shorts or pants

Place in a bag with child's name on it. Give to teacher for storage.



TOYS FROM HOME:

Bringing toys from home is discouraged since we stress sharing, taking turns, and joint ownership of all preschool equipment.

Personal toys often end up on a shelf and are forgotten at the end of the day.

"Show and Tell Days" will be designated on the monthly calendar. Please encourage your child to bring something educational that we can learn from.

DISCIPLINE:

Discipline is designed and carried out to help each child:

- Learn self-control
- Choose alternatives
- Identify feelings
- Develop an understanding and respect for the feelings of others

We will not damage the child's self-image, or embarrass the child who is being disciplined. If the offense involves another child, we will engage both children in the resolution of the conflict.

DISCHARGE POLICY:

Our goal is to provide the best childcare possible to those enrolled. To do this, it may become necessary to discharge a child for one of the following reasons:

- Failure to pay tuition within 30 days of start date, unless other arrangements have been made with the director.
- The needs of the child cannot be served by the preschool.
- Behavior of the child is deemed detrimental to the other children in the preschool.
- Parents are uncooperative, such as, but not limited to:
 - * Failure to submit required child health form.
 - * Failure to complete immunizations.
 - * Failure to observe rules of the school relating to the arrival and departure of the child.
 - * Failure to demonstrate a willingness to comply with policies and rules set forth in this booklet.

WITHDRAWAL:

A parent may withdraw a child at any time. To withdraw a child, parents must notify the teacher or assistant teacher.

5 Refunds WILL NOT be issued after the first week of

COMMUNICATION

We urge all parents and child caregivers to carefully read any and all correspondence found on the window in the waiting area and those sent home with your child. This will be your source of information regarding parties, field trips, school information, etc.

SNOW DAYS:

We close when the Lapeer Community Schools close for weather-related problems. Information regarding closings can be heard on radio station WMPC, 1230 AM.



ADDRESS CHANGES:

We keep a current list of phone numbers, addresses and the names of people who can pick up your child. Please notify us immediately of any changes.

FIELD TRIPS:

We will be taking up to three field trips per year. Field trips are an important part of our educational program. Every child must have a guardian for transportation and supervision for each field trip.

VISITS:

We hope you will find time during the year to visit our school. If you would like to visit or help, please notify the teacher ahead of time.